

APPLIANCE PO RECEIVING

Sample PO from Netsuite:

Purchase Order PO-CGN10 SAMSUNG ELECTRONICS PHILS PENDING RECEIPT List Search

Edit Back Receive Bill Enter Prepayment Close Actions

Primary Information

VENDOR #	DATE 10/1/2023
VENDOR SAMSUNG ELECTRONICS PHILS	PO # PO-CGN10
EMPLOYEE	MEMO
RECEIVE BY	APPROVAL STATUS Approved

Classification

SUBSIDIARY Desmark Corporation	CLASS Appliance	LOCATION CAGAYAN : Desmark Cogon Combi
DEPARTMENT Head Office : Purchasing	CURRENCY Philippine Peso	NEXT APPROVER ROLE Desmark HO - Purchasing Head
PAIRED INTERCOMPANY TRANSACTION	APPROVAL STATUS(MATRIX) Approved	

Items Billing Accounting Relationships Communication Related Records System Information Custom Additional Inventory Details

EXCHANGE RATE
1.00

ITEM	VENDOR NAME	RECEIVED	BILLED	QUANTITY	QUANTITY ON SHIPMENTS	UNITS	INVENTORY DETAIL	DESCRIPTION	PURCHASE CONTRACT	RATE	AMOUNT	TAX CODE	TAX RATE	TAX AMT	RATE (INCLUSIVE OF TAX)	GROSS
UA55CU7000G0XP		0	0	5		Unit		55 INCH 4K UHD SMART TV		18,599.36	83,032.86	VAT_PH-REGULAR	12.0%	9,963.94		92.9

Where to locate PO Transaction

1. Go to Transaction ➡ Purchases ➡ Enter Purchase Order ➡ List

Purchase Orders Transactions Overview List Search Audit Trail

VIEW Desmark Search Edit View New Transaction

FILTERS

TYPE
Purchase Order

REFERENCE NO.

EMPLOYEE
- All -

DATE
(Custom)

FROM

TO

LOCATION
CAGAYAN : Desmark Cogon Combi

NAME
SAMSUNG ELECTRONICS PHILS

STYLE
Normal

QUICK SORT Recently Created **TOTAL: 2**

EDIT VIEW	DATE	REFERENCE NO.	STATUS	MEMO	AMOUNT
<a>Edit View	10/1/2023	PO-CGN10	Pending Receipt		92,996.80
<a>Edit View	9/12/2023	PO-CGN7	Pending Supervisor Approval		54,806.61

Filter the brand you are receiving, for easy reference on the list of PO's.

Purchase Orders List Search Audit Trail

VIEW Desmark Search Edit View New Transaction

FILTERS

TYPE
Purchase Order

REFERENCE NO.

EMPLOYEE
- All -

DATE
(Custom)

FROM

TO

LOCATION
CAGAYAN : Desmark Cogon Combi

NAME
SAMSUNG ELECTRONICS PHILS

STYLE
Normal

QUICK SORT Recently Created **TOTAL: 2**

EDIT VIEW	DATE	REFERENCE NO.	STATUS	MEMO	AMOUNT
<a>Edit View	10/1/2023	PO-CGN10	Pending Receipt		92,996.80
<a>Edit View	9/12/2023	PO-CGN7	Pending Supervisor Approval		54,806.61

2. Select **View**, once the PO number is found.

ORACLE NETSUITE | **SANDBOX** | desmark corporation

Search

Help Feedback Cheryl Waban Desmark Corporation - Desmark HO - Purchasing Head

Activities Transactions Lists Reports Analytics Customization Documents Setup Fixed Assets LMS Desmark LTMS SuiteApps Support

Purchase Orders List Search Audit Trail

VIEW Desmark Search Edit View New Transaction

FILTERS

TYPE: Purchase Order EMPLOYEE: All DATE: (Custom) FROM: TO: LOCATION: CAGAYAN : Desmark Cogon Combi

REFERENCE NO.: STATUS: NAME: SAMSUNG ELECTRONICS PHILS STYLE: Normal

EDIT VIEW	DATE	PRINT	REFERENCE NO.	STATUS	MEMO	AMOUNT
Edit View	10/1/2023	Print	PO-CGN10	Pending Receipt		92,996.80
Edit View	9/12/2023	Print	PO-CGN7	Pending Supervisor Approval		54,806.61

QUICK SORT: Recently Created TOTAL: 2

After clicking view, Netsuite will show the PO Details then **click Receive**.

Purchase Order PO-CGN10 SAMSUNG ELECTRONICS PHILS PENDING RECEIPT

Edit Back **Receive** Bill Enter Prepayment Close Actions

Primary Information

VENDOR #: DATE: 10/1/2023

VENDOR: SAMSUNG ELECTRONICS PHILS PO #: PO-CGN10

EMPLOYEE: MEMO:

RECEIVE BY: APPROVAL STATUS: Approved

Summary

SUBTOTAL	83,032.86
TAX TOTAL	9,963.94
TOTAL	92,996.80

Classification

SUBSIDIARY: Desmark Corporation CLASS: Appliance LOCATION: CAGAYAN : Desmark Cogon Combi

DEPARTMENT: Head Office : Purchasing

PAIRED INTERCOMPANY TRANSACTION: CURRENCY: Philippine Peso NEXT APPROVER ROLE: Desmark HO - Purchasing Head

INTERCOMPANY STATUS: APPROVAL STATUS(MATRIX): Approved

Items Billing Accounting Relationships Communication Related Records System Information Custom Additional Inventory Details

EXCHANGE RATE: 1.00

ITEM	VENDOR NAME	RECEIVED	BILLED	QUANTITY	SHIPMENTS	UNITS	INVENTORY DETAIL	DESCRIPTION	PURCHASE CONTRACT	RATE	AMOUNT	TAX CODE	TAX RATE	TAX AMT	RATE (INCLUSIVE OF TAX)	GROSS
UA55CU7000GXPP		0	0	5		Unit		55 INCH 4K UHD SMART TV		18,599.36	83,032.86	VAT_PH-REGULAR	12.0%	9,963.94		92.9

SAMSUNG ELECTRONICS PHILIPPINES CORPORATION

DESMARK CORPORATION (0002317129)

DESMARK - COGON (0006173821)

9000 DESMARK ARCADE CAPT. VICENTE ROA

COR. HAYES STS. CAGAYAN DE ORO CITY 10

Tel : 8221-815116 Fax : 8221-815116

DELIVERY RECEIPT

NO. DATE: 7181052757 2023-08-11

S.O. NO.: 1127261090

TERMS: Approval Delivery (Front Deliver)

Page: 1 / 1

PO NO.	Qty	Unit	Material	Grade	Spec	Material Desc	RCR
PO NO: 2002318	5	EA	UA55CU7000GXPP	A	10	W001 LED TV UA55CU7000GXPP	11PHEUW531

S011 [SPPCO] Sales Org

S001 [SPPCO] Metro Manila

Order Type:

Total Volume: 0.910275

REC Date: 2023-08-28

Rechecked: 2023-08-11 16:11

SAMSUNG SDS SAMSUNG SDS GLOBAL SCL PHILIPPINES

TEL: FAX:

DO No.: 7181052757 Delivery Date: 28/08/2023

Address: 0006123821(DESMARK - COGON) / 9000 DESMARK ARCADE CAPT. VICENTE ROA COR. HAYES STS. CAGAYAN DE ORO CITY 10

No	Model Name	Qty	Serial Qty	Product Serial
1	UA55CU7000GXPP	5	5	ONWM3NHW70078 ONWM3NHW70078 ONWM3NHW70078 ONWM3NHW70089
				ONWM3NHW70092

RECHELLE G. FRANCISCO

Name: Signature: company stamp: Date/Time: 8/25/23

SI No: M20230810437289

Brayan Del Mundo 2023-08-11 17:22

Once clicked Receive, the system will be redirected to the **Item Receipt** field. All the mandated fields will be filled up. This includes attaching a scanned copy of the delivery receipt.

Item Receipt

To Be Generated

Save Cancel

Primary Information

CUSTOM FORM *
Desmark Item Receipt

DELIVERY RECEIPT NUMBER
7181052757

DR ATTACHMENT
-Enter first few letters then tab- +

REFERENCE # *
To Be Generated

VENDOR
SAMSUNG ELECTRONICS PHILS

CREATED FROM
Purchase Order #PO-CGNT0

DATE *
10/2/2023

POSTING PERIOD
Oct 2023

MEMO

SUPPLIER DATE INVOICE

INSPECTED BY

FORWARDER

Classification

SUBSIDIARY
Desmark Corporation

TO LOCATION
CAGAYAN - Desmark Cogan Combi

CURRENCY
Philippine Peso

Items & Expenses

RECEIVE ITEM VENDOR NAME DESCRIPTION ON HAND TO LOCATION BEGINNING QUANTITY UNITS INVENTORY DETAIL OPTIONS RATE CURRENCY UNIT REMARKS

5 UNASSCUT7000GXP SAMSUNG ELECTRONICS PHILS 55 INCH 4K UHD SMART TV 5 CAGAYAN - Desmark Cogan Combi 5 5 UNITS 16,006.572 Philippine Peso

Save Cancel

Item Receipt

To Be Generated

Save Cancel

Primary Information

CUSTOM FORM *
Desmark Item Receipt

DELIVERY RECEIPT NUMBER
7181052757

DR ATTACHMENT
-Enter first few letters then tab- +

REFERENCE # *
To Be Generated

VENDOR
SAMSUNG ELECTRONICS PHILS

CREATED FROM
Purchase Order #PO-CGNT0

DATE *
10/2/2023

POSTING PERIOD
Oct 2023

MEMO

SUPPLIER DATE INVOICE

INSPECTED BY

FORWARDER

Classification

SUBSIDIARY
Desmark Corporation

TO LOCATION
CAGAYAN - Desmark Cogan Combi

CURRENCY
Philippine Peso

Items & Expenses

RECEIVE ITEM VENDOR NAME DESCRIPTION ON HAND TO LOCATION BEGINNING QUANTITY UNITS INVENTORY DETAIL OPTIONS RATE CURRENCY UNIT REMARKS

5 UNASSCUT7000GXP SAMSUNG ELECTRONICS PHILS 55 INCH 4K UHD SMART TV 5 CAGAYAN - Desmark Cogan Combi 5 5 UNITS 16,006.572 Philippine Peso

Save Cancel

Clicking the **+ sign** in DR Attachment will show where to upload the scan copy of the DR. Refer below data:

File

Save Cancel

ATTACH FROM *
Computer

FILE NAME

FOLDER *
SAMSUNG DR

SELECT FILE
Choose File No file chosen

CHARACTER ENCODING
Unicode (UTF-8)

☐ INACTIVE
☐ AVAILABLE WITHOUT LOGIN
☐ COMPANY-WIDE USAGE
☐ GENERATE URL TIME STAMP

Go to **Inventory Detail** to input the serial number thru bar code scanner.

The screenshot shows the 'Item Receipt' form for 'IR-266 SAMSUNG ELECTRONICS PHILS'. The form includes fields for 'DELIVERY RECEIPT NUMBER', 'DR ATTACHMENT', 'REFERENCE #', 'VENDOR', 'SUBSIDIARY', 'CURRENCY', 'EXCHANGE RATE', 'ITEMS & EXPENSES', 'LANDED COST', 'RELATIONSHIPS', 'COMMUNICATION', 'SYSTEM INFORMATION', 'CUSTOM', 'GL IMPACT', 'ADDITIONAL INVENTORY DETAILS', and 'BARCODING'. The 'Inventory Detail' button is highlighted with a red box.

By clicking Inventory Detail, below data will show. You may start to input serial numbers.

The screenshot shows the 'Inventory Detail' form for 'ITEM UA55CU7000GXXP' and 'DESCRIPTION 55 INCH 4K UHD SMART TV'. The 'SERIAL/LOT NUMBER' field is highlighted with a red box. The form includes fields for 'BIN', 'STATUS', 'QUANTITY', 'UNITS', and 'UNIT REMARKS'. The 'Add' button is highlighted with a red box.

In every single serial number scanned, lines automatically added.

The screenshot shows the 'Inventory Detail' form with multiple lines of serial numbers. The 'SERIAL/LOT NUMBER' field is highlighted with a red box. The form includes fields for 'BIN', 'STATUS', 'QUANTITY', 'UNITS', and 'UNIT REMARKS'. The 'Add' button is highlighted with a red box.

Review all the filled up data before clicking **SAVE**. Reminder: unlike IETOOL, there is an HO approval to validate arrivals. But in Netsuite, once saved this will automatically count in your inventory. Always be careful.

ORACLE NETSUITE | SANDBOX | desmark corporation

Item Receipt

IR-266 SAMSUNG ELECTRONICS PHILS

Save Cancel Actions

Primary Information

CUSTOM FORM: Desmark Item Receipt

DELIVERY RECEIPT NUMBER: 7181052757

DR ATTACHMENT: DR 7181052757

REFERENCE #: IR-266

VENDOR: SAMSUNG ELECTRONICS PHILS

CREATED FROM: Purchase Order #PO-CGN10

DATE: 10/2/2023

POSTING PERIOD: Oct 2023

MEMO:

SUPPLIER DATE INVOICE: 10/1/2023

INSPECTED BY: Cheryl Waban

FORWARDER: SEAQUEST

Classification

SUBSIDIARY: Desmark Corporation

TO LOCATION: CAGAYAN - Desmark Cogan Combi

CURRENCY: Philippine Peso

Items & Expenses Landed Cost Relationships Communication System Information Custom Additional Inventory Details Barcoding

EXCHANGE RATE: 1.00

LANDED COST PER LINE

Items Expenses

SELECT ITEM

Mark All Unmark All

RECEIVE	ITEM	VENDOR NAME	DESCRIPTION	ON HAND	TO LOCATION	REMAINING	QUANTITY	UNITS	INVENTORY DETAIL	OPTIONS	RATE	CURRENCY	UNIT REMARKS
<input checked="" type="checkbox"/>	UAS5CU7000G0XP		55 INCH 4K UHD SMART TV	5	CAGAYAN - Desmark Cogan Combi	5	5	Unit			16,606.572	Philippine Peso	

Save Cancel Actions

Once Saved, a confirmation will shows that the **Transaction successfully saved**.

Confirmation

Transaction successfully Saved

Item Receipt

IR-266 SAMSUNG ELECTRONICS PHILS

Edit Back Bill Actions

Primary Information

DELIVERY RECEIPT NUMBER: 7181052757

DR ATTACHMENT: preview DR 7181052757 download

REFERENCE #: IR-266

VENDOR: SAMSUNG ELECTRONICS PHILS

CREATED FROM: Purchase Order #PO-CGN10

DATE: 10/2/2023

POSTING PERIOD: Oct 2023

MEMO:

SUPPLIER DATE INVOICE: 10/1/2023

INSPECTED BY: Cheryl Waban

FORWARDER: SEAQUEST

Classification

SUBSIDIARY: Desmark Corporation

TO LOCATION: CAGAYAN - Desmark Cogan Combi

CURRENCY: Philippine Peso

Items & Expenses Landed Cost Relationships Communication System Information Custom GL Impact Additional Inventory Details Barcoding

EXCHANGE RATE: 1.00

LANDED COST PER LINE

Items Expenses

ITEM	VENDOR NAME	DESCRIPTION	ON HAND	TO LOCATION	QUANTITY	UNITS	INVENTORY DETAIL	OPTIONS	RATE	CURRENCY	UNIT REMARKS
UAS5CU7000G0XP		55 INCH 4K UHD SMART TV	5	CAGAYAN - Desmark Cogan Combi	5	Unit			16,606.572	Philippine Peso	

Serialized Inventory Item

UASSCU7000GXIP

[Edit](#)
[Back](#)
[Print Label](#)
[Refresh](#)
[Actions](#)

Primary Information

INTERNAL ID 34185	PRIMARY UNIT TYPE LMTS	SUBITEM OF
ITEM NAME/NUMBER UASSCU7000GXIP	PRIMARY STOCK UNIT LMTS	<input type="checkbox"/> QUALIFIED FOR TSA RELATED TSA ITEMS
UIC CODE UASSCU7000GXIP	PRIMARY PURCHASE UNIT LMTS	APPLICABLE MINIMUM DOWNPAYMENT
DISPLAY NAME/CODE	PRIMARY SALE UNIT LMTS	
VENDOR NAME/CODE	PRIMARY BASE UNIT LMTS	

Classification

SUBSIDIARY Desmark Group : Desmark Corporation Desmark Group : Premis Corporation <input type="checkbox"/> INCLUDE CHILDREN	DEPARTMENT CLASS Appearance : TV	LOCATION BRANDS SAMSUNG
CLASSIFICATION SMART TV	SIZE SEGMENT 55	DISPLACEMENT <input type="checkbox"/> LOAN APPLICABLE
CLASS TYPE	COLOR	

Purchasing/Inventory

Inventory Detail

Sales / Pricing

Accounting

Web Store

Related Records

Communication

Preferences

System Information

Custom

Inventory Detail

Bin Number

Inventory Numbers

Inventory Statuses

VIEW

Inventory Number On Hand

Desmark Cogan Combi

Customize View

EDIT	NUMBER	ON HAND	AVAILABLE
EDIT	0nwsm3mhw700785	1	1
EDIT	0nwsm3mhw700787	1	1
EDIT	0nwsm3mhw700788	1	1
EDIT	0nwsm3mhw700884	1	1
EDIT	0nwsm3mhw700823	1	1

By clicking **Related Records**, this will show the related transaction on the item you received, from **Purchase order number** to **Item Receipt number**.

[illegible]

APPLIANCE TRANSFER ORDER

Where to locate Transfer order:

1. Go to Transactions ➡ Inventory ➡ Enter Transfer order

The screenshot shows the Oracle NetSuite interface. The top navigation bar includes 'Transactions', 'Lists', 'Reports', 'Analytics', 'Customization', 'Documents', 'Setup', 'Fixed Assets', 'LMS', 'Desmark', 'LTMS', 'SuiteApps', and 'Support'. The left sidebar has a 'Home' section with 'Reminders' (228 Open Purchase Orders, 168 Orders to Receive, 0 Purchase Requests to Approve) and 'Settings'. The main area shows a 'Transactions Overview' with a 'Vendor Performance' table. A dropdown menu is open under 'Inventory', showing options like 'Adjust Inventory', 'Adjust Inventory Worksheet', 'Distribute Inventory', 'Transfer Inventory', 'Replenish Location By Inventory Transfer', 'Enter Intercompany Transfer Orders', 'Enter Transfer Orders', 'Replenish Location By Transfer Order', 'Withdraw By Transfer Order', 'Order Items', and 'Review Negative Inventory'. The 'Enter Transfer Orders' option is highlighted.

URL: <https://8229876-sb1.app.netsuite.com/app/accounting/transactions/invtmfr.nl?whence=>

Create Transfer order – Fill in all the necessary fields then click save.

The screenshot shows the 'Enter Transfer Order' form in Oracle NetSuite. The form is divided into sections: 'Primary Information', 'Items', 'Shipping', 'Communication', and 'Custom'. The 'Primary Information' section includes fields for 'CUSTOM FORM' (Desmark Transfer Order), 'ORDER #', 'DATE' (10/2/2023), 'SUBSIDIARY' (Desmark Corporation), 'FROM LOCATION' (CAGAYAN : Desmark Cogon Combi), 'TO LOCATION' (CAGAYAN : Desmark Puerto App), 'INSPECTED BY' (Diksha S), 'EMPLOYEE' (Cheryl Waban), 'STATUS' (Pending Fulfillment), 'FIRMED' (checked), 'MEMO', 'USE ITEM COST AS TRANSFER COST' (unchecked), and 'INCOTERM' (DAP). A 'Summary' table shows 'TOTAL' as 0.00. The 'Items' section shows a table with columns: 'ITEM #', 'QUANTITY', 'TRANSFER PRICE', 'UNITS', 'AMOUNT', 'DESCRIPTION', 'INVENTORY DETAIL', 'EXPECTED RECEIPT DATE', 'COMMIT', 'COMMITMENT CONFIRMED', 'ORDER PRIORITY', 'OPTIONS', 'CLASS', 'CLOSED', and 'UPC CODE'. The first row shows 'UA55CU7000GXXP' with a quantity of 1, transfer price of 0.00, units of 'Unit', amount of 0.00, and description '55 INCH 4K UHD SMART TV'. The 'INVENTORY DETAIL' column shows 'Available Qty'. The 'EXPECTED RECEIPT DATE' is empty. The 'COMMIT' column shows 'Available Qty'. The 'COMMITMENT CONFIRMED' column is empty. The 'ORDER PRIORITY' column is empty. The 'OPTIONS' column is empty. The 'CLASS' column shows 'Appliance : TV'. The 'CLOSED' column is empty. The 'UPC CODE' column shows 'UA55CU7000GXXP'. The form has 'Add Multiple' and 'Clear All Lines' buttons at the top. At the bottom, there are 'Add', 'Cancel', 'Copy Previous', 'Insert', and 'Remove' buttons.

Once SAVE , a confirmation that **the Transaction Successfully Saved.** Then proceed to **FULLFILL**.

Confirmation
Transaction successfully Saved

Transfer Order **TO-CGN2** **PENDING FULFILLMENT**

[Edit](#) [Back](#) [Fulfill](#) [Close Order](#) [Print](#) [Actions](#)

Primary Information

ORDER #
TO-CGN2

DATE
10/2/2023

SUBSIDIARY
Desmark Corporation

FROM LOCATION
CAGAYAN : Desmark Cogan Combi

TO LOCATION
CAGAYAN : Desmark Puerto App

INSPECTED BY
Diksha S

EMPLOYEE
Cheryl Waban

☒ FIRMED

MEMO

☐ USE ITEM COST AS TRANSFER COST

INCOTERM
DAP

Summary

TOTAL 0.00

ITEM	COMMITTED	PICKED	PACKED	FULFILLED	RECEIVED	BACK ORDERED	QUANTITY	TRANSFER PRICE	UNITS	AMOUNT	DESCRIPTION	INVENTORY DETAIL	EXPECTED RECEIPT DATE	COMMIT	COMMITMENT CONFIRMED	ORDER PRIORITY
UA55CU7000GXP	1	0	0	0	0	0	1	0.00	Unit	0.00	55 INCH 4K UHD SMART TV			Available Qty		

Once Fulfill button click, this will redirect you to **ITEM FULFILLMENT**. Fill in all the necessary fields and click the inventory detail to review the actual serial loaded. Then click Save.

Item Fulfillment

To Be Generated

[Save](#) [Cancel](#)

Primary Information

CUSTOM FORM *
Desmark Item Fulfillment

DATE *
10/2/2023

REF. NO.
To Be Generated

CREATED FROM
Transfer Order #TO-CGN2

PDI PERSONNEL
Alkien B Ranan

PRE-DELIVERY INSPECTION NOTES

INCOTERM
DAP

Classification

DESTINATION LOCATION
Desmark Puerto App

VENDOR

STATUS *
Shipped

Items **Shipping** **Packages** **Relationships** **Communication** **System Information** **Custom** **Barcoding**

SELECT ITEM

[Mark All](#) [Unmark All](#)

FULFILL	ITEM	DESCRIPTION	LOCATION	ON HAND	REMAINING	COMMITTED	QUANTITY	UNITS	INVENTORY DETAIL	OPTIONS	EXCLUDE ITEM FROM RATE REQUEST
<input checked="" type="checkbox"/>	UA55CU7000GXP	55 INCH 4K UHD SMART TV	CAGAYAN : Desmark Cogan Combi	5	1	1	1	Unit			<input type="checkbox"/>

Once Save. A confirmation will show that the Transaction Successfully Save. Item Fulfillment status is **SHIPPED**. Take note the **Transfer Order Reference**.

Confirmation
Transaction successfully Saved

Item Fulfillment **IF-93** **SHIPPED**

[Edit](#) [Back](#) [Print](#) [Actions](#)

Primary Information

REF. NO.
IF-93

CREATED FROM
Transfer Order #TO-CGN2

DATE
10/2/2023

MEMO

INCOTERM
DAP

PDI PERSONNEL
Alkien B Ranan

PRE-DELIVERY INSPECTION NOTES

Classification

DESTINATION LOCATION
Desmark Puerto App

VENDOR

STATUS
Shipped

Items **Shipping** **Packages** **Relationships** **Communication** **System Information** **Custom** **GL Impact** **Barcoding**

ITEM	DESCRIPTION	LOCATION	ON HAND	QUANTITY	UNITS	INVENTORY DETAIL	OPTIONS
UA55CU7000GXP	55 INCH 4K UHD SMART TV	CAGAYAN : Desmark Cogan Combi	4	1	Unit		

[Edit](#) [Back](#) [Print](#) [Actions](#)

To track Transfer Order Status, go to **Transfer Order List**. This report will show the status of each Transfer order either **Pending Receipt**, **Pending Fulfillment** or already **Received**.

Transfer Orders

VIEW

Default

Customize View

New Transaction

List

Search

Audit Tr

FILTERS

TYPE

Transfer Order

EMPLOYEE

- All -

STATUS

- All -

STYLE

Normal

EDIT

30

QUICK SORT

Recently Created

TOTAL: 20

EDIT VIEW	DATE	PRINT	DOCUMENT NUMBER	NAME	ACCOUNT	STATUS	MEMO	AMOUNT	ADDITIONAL FILTER	BRANDS	BANK REFERENCE	TBA ITEMS ADDED	BIRTHDATE	ELIGIBLE FOR REBATE	REBATE AMOUNT	INVOICE NUMBER - LEASING	MINI
Edit View	10/2/2023		TO-MLB1		Transfer Orders	Pending Receipt		0.00				No					
Edit View	10/2/2023		TO-LRY2		Transfer Orders	Pending Fulfillment		0.00				No					
Edit View	10/2/2023		TO-CGN2		Transfer Orders	Pending Receipt		0.00				No					
Edit View	10/2/2023		TO-LGR1		Transfer Orders	Pending Receipt		0.00				No					
Edit View	10/2/2023		TO-DDF2		Transfer Orders	Received		0.00				No					
Edit View	10/1/2023		TO-RXS1		Transfer Orders	Received		0.00				No					
Edit View	10/1/2023		TO-LRY1		Transfer Orders	Received		0.00				No					
Edit View	9/30/2023		TO-TRY1		Transfer Orders	Received		0.00				No					
Edit View	8/30/2023		TO-IBR11		Transfer Orders	Received		0.00				No					

RECEIVING APPLIANCE TRANSFER ORDER

- For the receiving branch, take note of the transfer order number. You may find it in the **SEARCH BUTTON** as displayed in the system. (Sample Transfer Order was TO-CGN2)

desmark corporation
SANDBOX

TO-CGN2

Global Search Results
Transfer Order: TO-CGN2 (null)
Current Page Results
Menu: Transfer Order #TO-CGN2
Menu: Transfer Order #TO-CGN2 > Edit

Home
Reminders
No content
Please set up this portlet by clicking on the menu above.
Top 5 Items By Qty Sold
this fiscal quarter

Key Performance Indicators
No content
Please set up this portlet by clicking on the menu above.
Shortcuts

2. In the Transfer Order, CLICK **RECEIVE**.

Transfer Order TO-CGN2 PENDING RECEIPT

[Edit](#) [Back](#) [Receive](#) [Print](#) [Actions](#)

Primary Information

ORDER # TO-CGN2
DATE 10/2/2023
SUBIDIARY Desmark Corporation
FROM LOCATION CAGAYAN : Desmark Cogon Combi
TO LOCATION CAGAYAN : Desmark Puerto App
INSPECTED BY Diksha S

EMPLOYEE Cheryl Waban
☒ FIRMED
MEMO
☐ USE ITEM COST AS TRANSFER COST
INCOTERM DAP

Summary

TOTAL	0.00
-------	------

ITEM	COMMITTED	PICKED	PACKED	FULFILLED	RECEIVED	BACK ORDERED	QUANTITY	TRANSFER PRICE	UNITS	AMOUNT	DESCRIPTION	INVENTORY DETAIL	EXPECTED RECEIPT DATE	COMMIT	COMMITMENT CONFIRMED	ORDER PRIORITY	OPT
UA55CU7000GXXP	0	1	1	1	0	0	1	0.00	Unit	0.00	55 INCH 4K UHD SMART TV			Available Qty			

[Edit](#) [Back](#) [Receive](#) [Print](#) [Actions](#)

Once Receive button click, it will redirected to **ITEM RECEIPT**. Fill up necessary data. Delivery Receipt Number is the Transfer Order Number. Attached scan copy of the Transfer Order Slip, Fill up person who inspected the unit upon received.

Item Receipt To Be Generated

[Save](#) [Cancel](#)

Primary Information

CUSTOM FORM * Desmark Item Receipt
DELIVERY RECEIPT NUMBER TO-CGN2
DR ATTACHMENT DR TRANSFER TO-CGN2
REFERENCE # To Be Generated

CREATED FROM Transfer Order #TO-CGN2
DATE 10/2/2023
MEMO
INCOTERM DAP

SUPPLIER DATE INVOICE
INSPECTED BY Diksha S
FORWARDER

Classification

SUBIDIARY Desmark Corporation
TO LOCATION CAGAYAN : Desmark Puerto App
FROM LOCATION Desmark Cogon Combi
CURRENCY Philippine Peso

Items & Expenses [Landed Cost](#) [Relationships](#) [Communication](#) [System Information](#) [Custom](#) [Additional Inventory Details](#) [Barcoding](#)

EXCHANGE RATE * 1.00 ☐ LANDED COST PER LINE

Items
SELECT ITEM

Go to **Inventory Detail** to recheck the actual serial number received.

Inventory Detail

ITEM: UA55CU7000GXXP
DESCRIPTION: 55 INCH 4K UHD SMART TV
QUANTITY: 1
UNITS: Unit

Express Entry Autogenerate Numbers

SERIAL LOT NUMBER	BIN	STATUS	QUANTITY
0nwm3nhw700785		Good	1
		Good	1

Add Cancel Insert Remove

You may put in **Unit Remarks** for additional comment. Like sold to certain customer, or wet box, or lacking remote. Etc.

<div>Mark All</div> <div>Unmark All</div>										
RECEIVE	ITEM	DESCRIPTION	ON HAND	TO LOCATION	REMAINING	QUANTITY	UNITS	INVENTORY DETAIL	OPTIONS	UNIT REMARKS
<input checked="" type="checkbox"/>	UA55CU7000GXXP	55 INCH 4K UHD SMART TV	0	CAGAYAN : Desmark Puerto App	1	1	Unit			

Once SAVED, a confirmation shows that the Transaction Successfully Saved and will show the **Item Receipt Number**.

Confirmation
Transaction successfully Saved

Item Receipt IR-273

Primary Information

DELIVERY RECEIPT NUMBER	DATE	SUPPLIER DATE INVOICE
TO-CGN2	18/2/2023	

Classification

SUBSIDIARY	TO LOCATION	FROM LOCATION
Desmark Corporation	CAGAYAN : Desmark Puerto App	Desmark Cogan Comol

Items & Expenses Landed Cost Relationships Communication System Information Custom GA Impact Additional Inventory Details Barcode

ITEM	DESCRIPTION	ON HAND	TO LOCATION	QUANTITY	UNITS	INVENTORY DETAIL	OPTIONS	UNIT REMARKS
UA55CU7000GXXP	55 INCH 4K UHD SMART TV	1	CAGAYAN : Desmark Puerto App	1	Unit			BOX IS WET

Click the item code to check status. Go to **Inventory Detail** that the transferred unit is now **ON HAND** and **AVAILABLE** at the receiving branch.

Serialized Inventory Item UA55CU7000GXXP List Search

[Print Label](#) [Actions](#)

Primary Information		
INTERNAL ID 34186	PRIMARY UNIT TYPE UNIT	SUBITEM OF
ITEM NAME/NUMBER UA55CU7000GXXP	PRIMARY STOCK UNIT UNIT	<input type="checkbox"/> QUALIFIED FOR TSA
UPC CODE UA55CU7000GXXP	PRIMARY PURCHASE UNIT UNIT	RELATED TSA ITEMS
DISPLAY NAME/NAME SMART TV	PRIMARY SALE UNIT UNIT	APPLICABLE MINIMUM DOWNPAYMENT
VENDOR NAME/NAME	PRIMARY BASE UNIT UNIT	
Classification		
SUBSIDIARY Desmark Group - Desmark Corporation	DEPARTMENT	LOCATION
<input type="checkbox"/> INCLUDE CHILDREN	CLASS APPLIANCE - TV	BRANDS SAMSUNG
CLASSIFICATION SMART TV	SIZE SEGMENT 55	DISCOUNT
CLASS TYPE	COLOR	<input type="checkbox"/> LOAN APPLICABLE

Inventory Detail Bin Numbers Inventory Numbers Inventory Statuses

VIEW
Inventory Number On Hand LOCATION

[Customize View](#)

Inventory Number	LOCATION	ON HAND	AVAILABLE
Onwmdmha700783	Desmark Puerto Rico	1	1
Onwmdmha700787	Desmark Cagayan	1	1
Onwmdmha700788	Desmark Cagayan	1	1
Onwmdmha700844	Desmark Cagayan	1	1
Onwmdmha700923	Desmark Cagayan	1	1

APPLIANCE SALES ORDER (CASH)

1. Go to Transaction → Sales → Enter Sales Order

desmark corporation SANDBOX Search Help 10 Cheryl Hagan Desmark Corporation - Desmark - Inventory/Invoice & SP Custom

Home Transactions Overview Purchases Reminders Payables Sales Billing Customers Order Management Inventory Financial Management

New Release

Performance Indicators

Shortcuts

Top 5 Items By this fiscal quarter

Bar Chart:

Item	Q1-18	Q2-18	Q3-18
Item 1	1	1	1
Item 2	1	1	1
Item 3	1	1	1
Item 4	1	1	1
Item 5	1	1	1


2. Fill up all necessary fields. Customer Name, Date, Brand, Subsidiary, Location, Item Class, Type of Sales

desmark corporation SANDBOX Search Help 10 Cheryl Hagan Desmark Corporation - Desmark - Inventory/Invoice & SP Custom

Sales Order List Search More

[Save](#) [Auto Fill](#) [Cancel](#) [Restructure Installment](#) [Actions](#)

Primary Information		
CUSTOM FORM *	DATE *	Summary SUBTOTAL 0.00 DISCOUNT ITEM 0.00 TAX TOTAL 0.00 TOTAL 0.00
ORDER #	PRINTING	
CUSTOMER *	MEMO	
BILL TO	CUSTOMER CATEGORY	
Classification		
SUBSIDIARY *	LEADING SUBSIDIARY	LEADING LOCATION
LOCATION *	BRAND	
Sales Information		
OPPORTUNITY	CASH PRICE	TOTAL PAYABLE AFTER INTEREST
ITEM CLASS *	LOI-GRP	MONTHLY INSTALLMENT EXCLUDING REBATE
TYPE OF SALES *	AMOUNT AFTER DOWNPAYMENT	MONTHLY INSTALLMENT INCLUDING REBATE
DOWNPAYMENT	INTEREST RATE	MONTHLY PRINCIPAL AMOUNT
APPLICABLE MINIMUM DOWNPAYMENT	INSTALLMENT FEE/REBATE	MONTHLY INTEREST AMOUNT INCLUDING REBATE
UNIT PRICE	INSTALLMENT SCHEDULE	CREDIT CARD AMOUNT



Sales Order

Primary Information

CUSTOM FORM *

Sales Order Form

ORDER #

To Be Generated

CUSTOMER *

<Type then tab>

List

Search

BIRTHDATE

BILL TO

DATE *
10/2/2023

STATUS *
Pending Fulfillment

MEMO

CUSTOMER CATEGORY *
Regular Customer

LEASING SUBSIDIARY
Desmark Group : Premlo Finance Corporation

BRAND

SAMSUNG

SAMSUNG

PANASONIC

LG

APAMI

ASAHI

AV SOLUTION

BR CHUA

TYPE OF SALES *

Cash

Cash

Check

Credit Card

Debit Card

Fund Transfer

Gcash

Grabpay

PAIRED INTERCOMPANY TRANSACTION

<Type then tab>

SUBSIDIARY *

Desmark Corporation

LOCATION *

CAGAYAN : Desmark Cogon Combl

CAGAYAN : Desmark Cogon Combl

CAGAYAN : Desmark El Salvador 3S

CAGAYAN : Desmark Lagulindingan 3S

CAGAYAN : Desmark Manolo 3S

CAGAYAN : Desmark Manolo Combl

CAGAYAN : Desmark Nazareth Warehouse

CAGAYAN : Desmark Puerto 3S

INTEREST TERM

ITEM CLASS *

Appliance

Appliance : AIR PURIFIER

Appliance : CEILING SUSPENDED

Appliance : COMPONENT

Appliance : DIGITAL IMAGING

Appliance : ELECTRIC FAN

Appliance : FLOOR MOUNTED AIRCON

UNIT PRICE

Items Shipping Billing Accounting Relationships Communication System Information

DISCOUNT ITEM

Add Multiple Clear All Lines Add TBA Items

ITEM * AVAILABLE QUANTITY UNITS APPLICABLE FOR LOAN PI

<Type then tab>

Add Cancel Copy Previous Insert Remove Intelligent Recommendation

For the selected ITEM, system will automatically shows the current available on hand.

ITEM	AVAILABLE	QUANTITY	UNIT	APPLICABLE FOR LOAN	PRICING TYPE	INVENTORY DETAIL	DESCRIPTION	PRICE LEVEL
UA55CU7000GXXP	5	1	Unit				55 INCH 4K UHD SMART TV	Custom

Click the Inventory detail to assign serial number to be sold.

Then review everything from the data filled up to serial number assigned to given price. Then click **SAVE**.

Once SAVED, a confirmation will show that the Transaction successfully saved. Then it will automatically GO to **INVOICE**.

Confirmation
Transaction successfully Saved

Invoice List Search More

Save Cancel Auto Fill Actions

Primary Information

CUSTOM FORM *
Desmark Recalculate Invoice

INVOICE #
To Be Generated

CUSTOMER *
[Dropdown]

DATE *
10/1/2023

DUE DATE
[Field]

MEMO
[Field]

JOB ORDER
[Type then tab]

Classification

SUBSIDIARY *
[Dropdown]

DEPARTMENT
[Dropdown]

ITEM CLASS *
[Dropdown]

LOCATION *
[Dropdown]

BRAND
[Dropdown]

Sales Information

INVOICE TYPE
Sales

OPPORTUNITY
[Dropdown]

TYPE OF SALE
[Dropdown]

INTEREST TERM
[Type then tab]

BIRTHDATE
[Field]

INSTALLMENT SCHEDULE
[Dropdown]

INTEREST RATE
[Field]

INSTALLMENT FEES
[Field]

SALES ORDER NUMBER
[Field]

MONTHLY PRINCIPAL AMOUNT
[Field]

MONTHLY INTEREST AMOUNT INCLUDING REBATE
[Field]

CUSTOMER CATEGORY
[Field]

Summary

SUBTOTAL	0.00
DISCOUNT ITEM	0.00
TAX TOTAL	0.00
TOTAL	0.00

In INVOICE, you have to input the customers name, update all the fields – Same as what you have filled up during the Sales Order process.

Primary Information

CUSTOM FORM *
Desmark Recalculate Invoice

INVOICE #
To Be Generated

CUSTOMER *
ABDOLLA V PINEDA

DATE *
10/2/2023

DUE DATE
[Field]

MEMO
[Field]

JOB ORDER
[Type then tab]

Classification

SUBSIDIARY *
Desmark Corporation

DEPARTMENT
CAGAYAN - Desmark Cogni Corp

ITEM CLASS *
Appliance

LOCATION *
CAGAYAN - Desmark Cogni Corp

BRAND
SAMSUNG

Sales Information

INVOICE TYPE
Sales

OPPORTUNITY
[Dropdown]

TYPE OF SALE
Cash

INTEREST TERM
[Type then tab]

BIRTHDATE
[Field]

INSTALLMENT SCHEDULE
[Dropdown]

INTEREST RATE
[Field]

INSTALLMENT FEES
[Field]

SALES ORDER NUMBER
[Field]

MONTHLY PRINCIPAL AMOUNT
[Field]

MONTHLY INTEREST AMOUNT INCLUDING REBATE
[Field]

CUSTOMER CATEGORY
Regular Customer

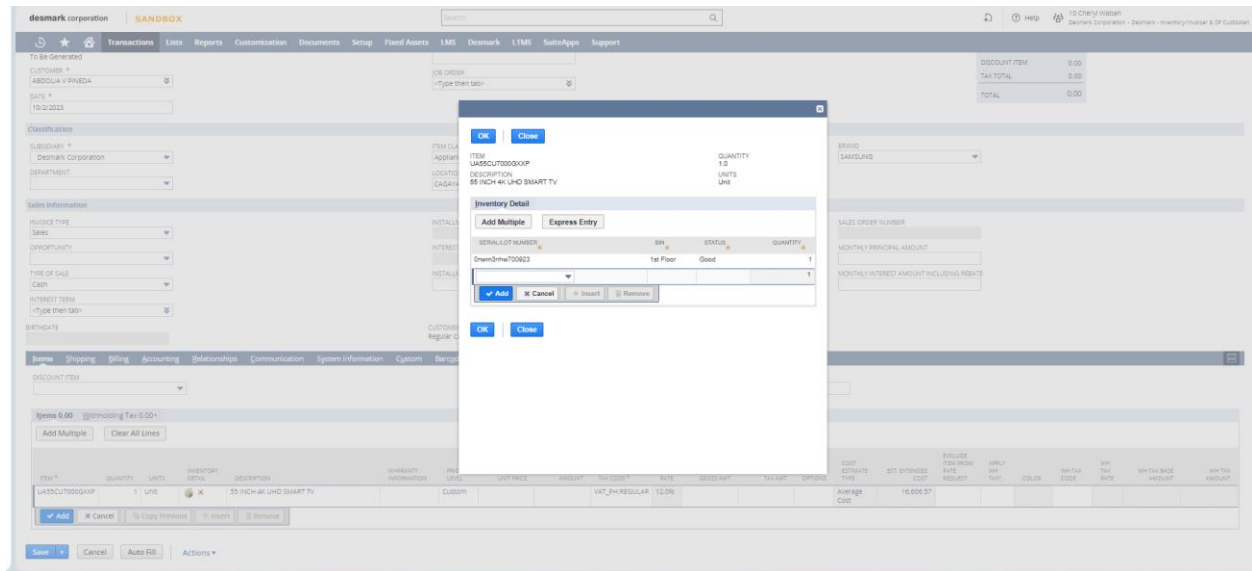
Summary

SUBTOTAL	0.00
DISCOUNT ITEM	0.00
TAX TOTAL	0.00
TOTAL	0.00

Items 0.00 **Withholding Tax 0.00**

Add Multiple Clear All Lines

ITEM #	QUANTITY	UNITS	INVENTORY DETAIL	DESCRIPTION	WARRANTY INFORMATION	PRICE LEVEL	UNIT PRICE	AMOUNT	TAX CODE *	TAX RATE	GROSS AMT	TAX AMT	OPTIONS	COST ESTIMATE TYPE	EST. EXTENDED COST	EXCLUDE ITEM FROM RATE REQUEST	APPLY TAX	COLOR	WH TAX CODE	WH TAX RATE	WH TAX BASE AMOUNT	WH TAX AMOUNT
UASRCU70000UP	1	UNIT		55 INCH 4K UHD SMART TV		Custom			VAT_7%REGULAR	12.0%				Average	16.806 \$7							



This is the sample Sales Invoiced. (Lay-out currently in progress)

Desmark Corporation

Invoice

#INV-340
10/2/2023

Bill To
Z-4 LUBLUBAN, LIBERTAD,
MISAMIS ORIENTA

Ship To
Z-4 LUBLUBAN, LIBERTAD,
MISAMIS ORIENTA

TOTAL

PHP21,940.00

Due Date:

Terms	Due Date	PO #	Sales Rep	Shipping Method	Partner

Quantity	Item	Options	Unit Price	Amount
1	UA55CU7000GXXP 55 INCH 4K UHD SMART TV		PHP21,940.00	PHP19,589.29

Subtotal PHP19,589.29

Tax Total (%) PHP2,350.71

Total PHP21,940.00

THEN SO FULLFILLMENT AFTER CASHIER– Can't fulfill due to access given.