

OVERVIEW OF SPOTCASH TRANSACTIONS

Accept Customers Payment

REGULAR CUSTOMER

Cash Transaction Procedure: *Appliance, Motorcycle, Power Product and Spare parts*

Step 1: *INVOICER* will Create Sales Order. Fill in necessary data

Step 2: *INVOICER* will click Bill Remaining button to proceed Invoice.

Step 3: **CASHIER**- will collect the full payment from customer

Step 4: *INVOICER* will proceed to PDI/demo of unit to customer. Releases printed invoice and FULFILLS in NETSUITE.

1.) SPOTCASH MOTORCYCLE-APPLIANCE-SPARE PARTS

Invoicer's role:

1. **INVOICER will Create Sales Order.** Fill in necessary data

Fill-out all mandatory details – Fields with asterisk (*)

The screenshot displays the Oracle NetSuite Sales Order form. The top navigation bar includes the company name 'desmark corporation', a search bar, and various menu items like Activities, Transactions, Lists, Reports, etc. The main form area is titled 'Sales Order' and contains several sections:

- Primary Information:** Includes fields for CUSTOM FORM (Sales Order Form), ORDER # (To Be Generated), CUSTOMER (Jaira Garcia), BIRTHDATE (8/11/1993), and BILL TO (ZONE 8 UPPER BULUA, CAGAYAN DE ORO CITY, CAGAYAN DE ORO CITY BULUA, 9000 Philippines).
- Summary:** A table showing financial totals:

Summary	
SUBTOTAL	0.00
DISCOUNT ITEM	0.00
TAX TOTAL	0.00
TOTAL	0.00
- Inventory Detail:** A table showing item details:

ITEM	QUANTITY	UNITS
ACB125CBPPI-SB	1	UNIT

Just click saved if the inventory detailed was already filled-in during sales order.

2. **INVOICER** will click **Bill Remaining** button to proceed Invoice.
 - a. For Private & Government Sales- Invoicer will set up the applicable Withholding Tax.

Click next bill to proceed to sales invoice .

desmark corporation Search

Help 7 Jyrah Jem Donque Desmark Corporation - Desmark - All Access - Clerk

Activities Transactions Lists Reports Customization Documents Setup Fixed Assets LMS Desmark LTMS SuiteApps Support

Confirmation
Transaction successfully Saved

Sales Order SO-595 Jaira Garcia **PENDING FULFILLMENT**

Edit Back **Bill Remaining** Actions

Primary Information

ORDER # SO-595	DATE 10/16/2023	Summary SUBTOTAL 133,928.57 DISCOUNT ITEM TAX TOTAL 16,071.43 TOTAL 150,000.00
CUSTOMER Jaira Garcia	MEMO	
BIRTHDATE 8/11/1993	CUSTOMER CATEGORY Regular Customer	
BILL TO ZONE 8 UPPER BULUA, CAGAYAN DE ORO CITY CAGAYAN DE ORO CITY BULUA 9000 Philippines Map		
Classification		

The invoicer will double check every detail reflected in the invoice then click SAVE. After saving, the invoicer will **print the invoice** by clicking the printer icon.

desmark corporation Search

Help 7 Jyrah Jem Donque Desmark Corporation - Desmark - All Access - Clerk

Activities Transactions Lists Reports Customization Documents Setup Fixed Assets LMS Desmark LTMS SuiteApps Support

Invoice INV-JRB24 Jaira Garcia **OPEN**

Authorize Return **Accept Payment** Credit Early Repayment Actions

Primary Information

INVOICE # INV-JRB24	MEMO	Summary SUBTOTAL 133,928.57 DISCOUNT ITEM TAX TOTAL 16,071.43 TOTAL 150,000.00 AMOUNT DUE 150,000.00
CUSTOMER Jaira Garcia		
DATE 10/16/2023		
DUE DATE		
Sales Information		

OPPORTUNITY	PARTNER 7 Jyrah Jem Donque	INVOICE TYPE Sales
CREATED FROM Sales Order #SO-595	INSTALLMENT SCHEDULE	ACCOUNT STATUS Active

NetSuite generated invoice.

<h2>desmark corporation</h2>		<h2>Sales Invoice</h2>
Motorcycle and Home Appliances		Sales Invoice #: INV-JRB24 Sales Invoice Date: 10/16/2023
Branch: Dupont Building, Jr Borja Extension St., Cagayan De Oro City (Capital) Misamis Oriental 9000, Philippines Tel: VAT Reg. TIN: 004-995-117-034	Main: CAPT. VICENTE ROA ST., CAGAYAN DE ORO CITY MSOR 9000	Date & Time Printed: 10/16/2023 15:36:32
Customer Name: Jaira Garcia	TIN: 123-123-123 Business Style: Individual Address: ZONE 8 UPPER BULUA, CAGAYAN DE ORO CITY, CAGAYAN DE ORO CITY BULUA, 9000, Philippines	

No.	Item	Description	Serial/ Chassis No.	Color	Qty	Unit Price	Amount
1	ACB125CBFPII	CLICK125 OBSIDIAN BLACK METALLIC	engine10001-1-1/ chassis10001-1-1	Black	1	150,000.00	150,000.00
2	BATTERY				1		
3	MANUAL				1		
4	SIDE MIRROR (LEFT)				1		
5	SIDE MIRROR (RIGHT)				1		
6	TOOLS				1		
7	WARRANTY GUIDEBOOK				1		

TOTAL SALES (VAT INCLUSIVE) PHP 150,000.00 LESS:VAT PHP 16,071.43 AMOUNT: NET OF VAT PHP 133,928.57 TOTAL AMOUNT DUE PHP 150,000.00	Received the above goods in good order and condition
--	--

This is a system generated Invoice Receipt CAS Permit No. _____
Range of SN from _____

Prepared by: _____	Reviewed by: _____	Customer's Signature _____
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CASHIER'S ROLE: Accepting payment for **MOTORCYCLE** and **APPLIANCE**

3. Collect the full payment from customer

- Transaction Menu -> Customers -> Accept Customers Payment

The screenshot displays the NetSuite user interface for 'desmark corporation'. In the top navigation bar, the 'Transactions' menu is highlighted with a red box and labeled '1'. A dropdown menu is open, showing 'Customers' highlighted with a red box and labeled '2'. Within the 'Customers' dropdown, 'Accept Customer Payments' is highlighted with a red box and labeled '3'. The main content area features a 'Welcome to Release 2023.2' banner and several tiles for different business functions.

Fill-out all mandatory details then click **SAVE**.

Note: Your MEMO should be SPOTCASH or DOWNPAYMENT FOR (UNIT SOLD)

Payment

Save Cancel Actions

Primary Information

CUSTOM FORM *
Desmark - Customer Payment

CUSTOMER *
Jaime Garcia

PDC BUYER
<Type then tab>

PAYMENT #
To Be Generated

PFC OR

BALANCE
150,000.00

WH TAX AMOUNT
0.00

CURRENCY *
Philippine Peso

EXCHANGE RATE *
1.00

A/R ACCOUNT
1500-02 Trade and o... Receivable-Trade

UNDEPOSITED FUNDS

ACCOUNT

DATE *
10/16/2023

POSTING PERIOD
Oct 2023

MEMO
SPOTCASH PAYMENT FOR ACB125CBFP11-OB

SALES ORDER NUMBER

INSTALLMENT SCHEDULE

ELIGIBLE FOR REBATE

REBATE AMOUNT

MODE OF PAYMENT *
Cash

MAKE EARLY REPAYMENT

INVOICE NUMBER - LEASING
<Type then tab>

BALANCE PENDING
150,000.00 0.00

Summary

TO APPLY	150,000.00
APPLIED	150,000.00
UNAPPLIED	0.00

Classification

SUBSIDIARY *
Desmark Corporation

CLASS
Motorcycle

LOCATION *
CAGAYAN : Desmark Borja 35

Apply Payment Method Relationships Communication Custom Philippines Invoicing

PAYMENT AMOUNT *
150,000.00

AUTO APPLY

Invoices 150,000.00 Credits 0.00 Deposits 0.00

SELECT ITEM DATE FROM TO

Pay All Auto Apply Clear Customize

APPLY	DUE DATE	DATE ISSUED *	TYPE	REF NO.	INSTALLMENT REF NO.	ORIG. AMT.	AMT. DUE	CURRENCY	DISC. DATE	DISC. AVAIL	DISC. TAKEN	PAYMENT
<input checked="" type="checkbox"/>		10/16/2023	Invoice	INV-JR824		150,000.00	150,000.00	Philippine Peso			0.00	150,000.00

Save Cancel Actions

MEMO
SPOTCASH PAYMENT FOR ACB125CBFP11-OB

UNDEPOSITED FUNDS

ACCOUNT

DATE *
10/16/2023

POSTING PERIOD
Oct 2023

MEMO
SPOTCASH PAYMENT FOR ACB125CBFP11-OB

Note:

For CASH PAYMENT- default should be **UNDEPOSITED FUNDS**

For CASH PAYMENT made via fund transfer direct to branch account- **PICK THE ACCOUNT CASH IN BANK-BRANCH** as specified in the lists of charts of accounts.

After saving, the cashier will **print the cash receipt** by clicking the print button.

Payment PYMT-JRB289 NOT DEPOSITED

Summary

Summary	
APPLIED	150,000.00
UNAPPLIED	0.00

Primary Information

CUSTOMER Jaira Garcia PDC BUYER	ACCOUNT 51000 Undeposited Funds	
PAYMENT # PYMT-JRB289	DATE 10/16/2023	
PFC OR	POSTING PERIOD Oct 2023	
BALANCE 0.00	MEMO SPOTCASH PAYMENT FOR ACB125CBFPII-OB	<input type="checkbox"/> MAKE EARLY REPAYMENT
WH TAX AMOUNT 0.00	SALES ORDER NUMBER	INVOICE NUMBER - LEASING
CURRENCY Philippine Peso	INSTALLMENT SCHEDULE	BALANCE PENDING 0.00 0.00
EXCHANGE RATE 1.00	<input type="checkbox"/> ELIGIBLE FOR REBATE	
A/R ACCOUNT 1500-02 Trade and other receivables : Accounts Receivable- Trade	REBATE AMOUNT	
	MODE OF PAYMENT Cash	

Classification

SUBSIDIARY Desmark Corporation	CLASS Motorcycle	LOCATION CAGAYAN : Desmark Borja 3S
DEPARTMENT		

NetSuite generated Cash Receipt

desmark corporation

Motorcycles and Home Appliances

Branch:
Dupoint Building, Jr Borja Extension St. Cagayan De Oro City (Capital) Misamis Oriental 9000 Philippines
VAT TIN#: 004-995-117-034

Main:
CAPT. VICENTE ROA ST., CAGAYAN DE ORO CITY
MSOR 9000 Philippines

CASH RECEIPT

for collection purpose only
Cash Receipt Number: PYMT-JRB289
Cash Receipt Date: 10/16/2023

Business Style: Individual
Date & Time Printed:
10/16/2023 15:36:01

Customer Name: Jaira Garcia

Address: ZONE 8 UPPER BULUA, CAGAYAN DE ORO CITY, CAGAYAN DE ORO CITY BULUA, 9000, Philippines

TIN#: 123-123-123

Item Qty	Item/Payment Description	Receipt Amount
1	SPOTCASH PAYMENT FOR ACB125CBFPII-OB	150,000.00
Total Amount		PHP150,000.00

This is a system generated Cash Receipt CAS Permit No. _____ Range of SN from _____

Whatever you will write on the **MEMO** field, will appear in the Item Description

This document is not valid for claiming input taxes

Prepared By _____

CASHIER'S ROLE: *Accepting payment for SPARE PARTS*

Step 1: INVOICER will Create Sales Order. Fill in necessary data

Step 2: INVOICER will click **Bill Remaining** button to proceed Invoice and will print the invoice for purchased Spare Parts (that will go directly to cashier's printer.)

Step 3: CASHIER- will collect the full payment from customer by searching the invoice of the customer on the Global search and proceed to clicking Accept Payment.

Invoice **INV-JRB23** AXIA B MAHILUM **OPEN**

Buttons: Edit, Back, Authorize Return, **Accept Payment**, Credit, Renew, Early Repayment, Actions

Primary Information

INVOICE # INV-JRB23	DUE DATE	Summary SUBTOTAL 559.82 DISCOUNT ITEM TAX TOTAL 67.17 TOTAL 626.99 AMOUNT DUE 626.99
CUSTOMER AXIA B MAHILUM	MEMO	
DATE 10/14/2023		
POSTING PERIOD Oct 2023		

Sales Information

SALES REP Kristina Casandra Lucion	CREATED FROM Sales Order #SO-591	INVOICE TYPE Sales
OPPORTUNITY	PARTNER	ACCOUNT STATUS Active
SALES EFFECTIVE DATE 10/14/2023	INSTALLMENT SCHEDULE	

Classification

SUBSIDIARY Desmark Corporation	CLASS Spare Parts	LOCATION CAGAYAN : Desmark Borja 35
DEPARTMENT		
PAYMENT METHOD Cash	COLLECTOR GENERIC NAME	CONSIGNED SALES INVOICE

The cashier will fill out the Payment form and will just **SAVE** the receipt. It is the **printed INVOICE** that will be handed over to the customer.

Payment

Buttons: Save, Cancel, Actions

Primary Information

CUSTOM FORM * Desmark - Customer Payment	<input checked="" type="radio"/> UNDEPOSITED FUNDS	Summary TO APPLY 626.99 APPLIED 626.99 UNAPPLIED 0.00
CUSTOMER * AXIA B MAHILUM	<input type="radio"/> ACCOUNT	
PDC BUYER <Type then tab>	DATE * 10/17/2023	
PAYMENT # To Be Generated	POSTING PERIOD Oct 2023	
PFC OR	MEMO PAYMENT FOR SPARE PARTS	

Classification

SUBSIDIARY * Desmark Corporation	CLASS Spare Parts	LOCATION * CAGAYAN : Desmark Borja 35

2.) CREATING AND ACCEPTING OTHER PAYMENT AND JOB ORDER

CASHIER'S ROLE: *Creating & Accepting payment for **OTHER PAYMENT** (e.g Delivery Charge, Used Oil, Borrowed OR/CR) and **JOB ORDER***

*JOB ORDER (NON-COUPON)

Transaction Menu -> Sales -> Enter Cash Sales

The screenshot shows the Oracle NetSuite home page. The 'Transactions' menu is open, and the 'Sales' option is selected. The 'Enter Cash Sales' option is highlighted in the sub-menu. The background shows a 'New Release' section and a 'Your Performance Indicators' section. A table of accounts is visible at the bottom.

Account Name	Currency	Account Balance	Last Reconciled Balance	Last Reconciled On	Bank Balance	Balance As Of	Items to Match
001 Bank of the Philippine Islands	PHP	(PHP78,837.10)	PHP180,000.00	8/2/2023	PHP0.00	8/2/2023	0
1000 Petty Cash Fund	PHP	PHP46,478.00	PHP0.00		PHP0.00		0
1001 Cash Retention	PHP	(PHP2,126,160.48)	PHP0.00		PHP0.00		0
1002 Cash on Hand	PHP	PHP114,247.88	PHP0.00		PHP0.00		0
1003 Petty Cash Fund-PC	PHP	(PHP1,120.00)	PHP0.00		PHP0.00		0
1004 Petty Cash Fund-PC	PHP	PHP0.00	PHP0.00		PHP0.00		0

Fill-out all mandatory details. (OPTIONAL: If the customer pays thru CHECK, just change the Payment method to CHECK and proceed to navigating the bottom part of the Cash Sale Page where you will find the Sub-Tab **ACCOUNTING** and nominate **ACCOUNT** to select the bank where the check payment will be deposited.)

The screenshot shows the 'Cash Sale' form. The 'Primary Information' section includes fields for CUSTOM FORM, SALE #, CUSTOMER, DATE, POSTING PERIOD, TIN, and MODEL. The 'Job Information' section includes fields for SERVICE ADVISOR, SERVICE START DATE AND TIME, SERVICE END DATE AND TIME, MECHANIC NAME, MILE AGE, and PSC CODE. The 'Summary' section shows SUBTOTAL, DISCOUNT ITEM, TAX TOTAL, and TOTAL. The 'Payment Method' is set to 'Cash'.

Primary Information

CUSTOM FORM *
Cash Sale - Job Order

SALE #
To Be Generated

CUSTOMER *
KC L LUCION

DATE *
10/16/2023

POSTING PERIOD *
Oct 2023

TIN
318841654

MODEL

Job Information

SERVICE ADVISOR *
ABEGAIL S HINAYON

SERVICE START DATE AND TIME
10/16/2023 4:07:22 pm

SERVICE END DATE AND TIME

MECHANIC NAME *
HERBERT D REYES

MILE AGE
20000

PSC CODE

COUPON NUMBER

Summary

SUBTOTAL	0.00
DISCOUNT ITEM	0.00
TAX TOTAL	0.00
TOTAL	0.00

Items Shipping Billing **Accounting** Relationships Communication Custom

Account Information

UNDEPOSITED FUNDS

ACCOUNT 1101-17 Cash in Bank...nk-Desmark Borja 35

CURRENCY * Philippine Peso

EXCHANGE RATE * 1.00

Gross Profit

EST. EXTENDED COST 0.00

EST. GROSS PROFIT 0.00

EST. GROSS PROFIT PERCENT

After filling out primary information, navigate to “ITEMS” sub-tab, pick the service Item ID corresponding to the customer's requested job order.

Activities Transactions **Lists** Reports Analytics Customization Documents Setup Commerce Fixed Assets LMS Desmark LTMS SuiteApps Support

SERVICE START DATE AND TIME 10/16/2023 4:07:22 pm

MILE AGE 20000

COUPON NUMBER

SERVICE END DATE AND TIME

CLAS - All -

CLAS - All -

Non-Inventory Item

Service

Other Charge

ITEM	DESCRIPTION	PRICE	AVAILABLE	UNITS
Kit/Package	PLUG	29.00	0	Pc
Item Group	BOLT, AIR CLEANER - FR	65.00	1	Pc
Discount	BOLT	11.00	0	Pc
Markup	BOLT	28.00	0	Pc
Subtotal	BOLT	45.00	0	Pc
Description	BOLT	58.00	0	Pc
Payment	BOLT	0	0	Pc
01550-0625A-000	BOLT	32.00	0	Pc
01550-0825A-000	BOLT	28.00	0	Pc
01550-0825B-000	BOLT	44.00	0	Pc
01550-0835A-000	BOLT	22.00	0	Pc
02112-0616A-000	SCREW	45.00	0	Pc
02112-0620A-000	SCREW	45.00	0	Pc

02142-0516A-000 SCREW

<Type then tab>

Add Cancel Copy Previous Insert Remove

Items Shipping Billing Accounting Relationships Communication Cus

DISCOUNT ITEM


Items 0.00 Withholding Tax 0.00

Add Multiple Upsell Items Clear All Lines

ITEM * Q Search

<Type then tab>

Add Cancel Copy Previous Insert Remove

Click  to show the list of Service item id

Service

H-MCCOUPON1 - HSLA044

Search

ITEM	DESCRIPTION	PRICE	AVAILABLE	UNITS
H-MCCOUPON1	H-MCCOUPON1			
H-MCCOUPON2	H-MCCOUPON2			
H-MCCOUPON3	H-MCCOUPON3			
H-MCCOUPON4	H-MCCOUPON4			
H-MCCOUPON5	H-MCCOUPON5			
H-MCCOUPON6	H-MCCOUPON6			
HSL-A001	CHANGE OIL			
HSL-A002	MINOR TUNE UP			
HSL-A003	MAJOR TUNE UP (with Fi/Carb Cleaning)*			
HSL-A004	FI CLEANING*			
HSL-A005	CVT CLEANING (with change weights)			
HSL-A006	TOP OVERHAUL			

<Type then tab>

Add Cancel Copy Previous Insert Remove

After selecting Service ID, finally click **SAVE**.

Items 1,116.07 Withholding Tax 0.00

Buttons: Add Multiple, Upsell Items, Clear All Lines

ITEM *	QUANTITY	UNITS	INVENTORY DETAIL	DESCRIPTION	PRICE LEVEL	RATE	AMOUNT	TAX CODE *	TAX RATE	TAX AMT	GROSS AMT	OPTIONS
HSL-A004	1			FI CLEANING*	Custom		669.64	VAT_PH-REGULAR	12.0%	80.36	750.00	It D C
HSL-A005	1			CVT CLEANING (with change weights)	Custom		312.50	VAT_PH-REGULAR	12.0%	37.50	350.00	It D C
HSL-A015	1			REPLACE BRAKE SHOE	Custom		133.93	VAT_PH-REGULAR	12.0%	16.07	150.00	It D C

Buttons: Save, Cancel, Auto Fill, Actions

Last step will be the printing of the **cash sale-JOB ORDER** by clicking the print icon.

Cash Sale CS-JRB15 KC L LUCION NOT DEPOSITED

Buttons: Edit, Back, Authorize Return, Refund, Actions

Primary Information

SALE # CS-JRB15	COLOR BLACK-GRAY	Summary SUBTOTAL 1,116.07 DISCOUNT ITEM TAX TOTAL 133.93 TOTAL 1,250.00
CUSTOMER KC L LUCION	ENGINE NUMBER AF24-1014036	
DATE 10/16/2023	CHASSIS NUMBER EA23J-105833	
POSTING PERIOD Oct 2023	COMPLAINT VARIOUS SERVICES	
TIN 318841654	PAYMENT METHOD Cash	
MODEL CFT125MRM	CUSTOMER CATEGORY Regular Customer	

Job Information

SERVICE ADVISOR ABEGAIL S HINAYON	MECHANIC NAME CLIFFORD B TABUQUILDE	FSC CODE
SERVICE START DATE AND TIME 10/16/2023 4:46:38 pm	MILE AGE 20000	COUPON NUMBER
SERVICE END DATE AND TIME		

Classification

SUBSIDIARY Desmark Corporation	CLASS	OPPORTUNITY
DEPARTMENT	LOCATION	

*JOB ORDER (COUPON)

Job order coupon will have the same workflow as the Non-Coupon but there are additional fields to be filled out.

Job Information

SERVICE ADVISOR *	MECHANIC NAME *	FSC CODE
ABEGAIL S HINAYON	ADONI O LAPASA	
SERVICE START DATE AND TIME	MILE AGE	COUPON NUMBER
10/17/2023 9:41:04 am	20000	2
SERVICE END DATE AND TIME		

Classification

Navigate to "ITEM" sub-tab, select the Item ID associated with the coupon provided by the customer and put zero amount since no payment was received from the customer. Finally, click "Save".

Items Shipping Billing Accounting Relationships Communication Custom LTMS

DISCOUNT ITEM: RATE:

Items 0.00 Withholding Tax 0.00

Add Multiple Upsell Items Clear All Lines

ITEM*	QUANTITY	UNITS	INVENTORY DETAIL	DESCRIPTION	PRICE LEVEL	RATE	AMOUNT	TAX CODE*	TAX RATE	TAX AMT	GROSS AMT	OPTIONS	COST ESTIMATE TYPE	EXCLUDE ITEM FROM RATE REQUEST	EST. EXTENDED COST	APPLY WH TAX?
H-MCCOUPON2	1			H-MCCOUPON2	Custom			VAT_PH-UNDEF- PH	0.0%			Item Defined Cost			0.00	

✓ Add ✗ Cancel Copy Previous + Insert - Remove

Save Cancel Auto Fill Actions

NetSuite generated Cash Sales Receipt for JOB ORDER

desmark corporation

Motorcycles and Home Appliances
Branch:
Dupoint Building, Jr Borja Extension St., Cagayan De Oro City (Capital) Misamis Oriental 9000, Philippines
VAT TIN#: 004-995-117-034

Main:
CAPT. VICENTE ROA ST., CAGAYAN DE ORO CITY
MSOR 9000

CASH SALE

Cash Receipt Number: CS-JRB15
Cash Receipt Date: 10/16/2023
Business Style: Individual
Date & Time Printed: 10/16/2023 16:52:18

Customer Name: KC L LUCION
Address: KC L LUCION, VILLANUEVA POBLACION 2, MSOR 9002, X, Philippines
TIN#: 318841654

Item Qty	Item ID	Item/Payment Description	Receipt Amount
1	HSL-A004	FI CLEANING*	750.00
1	HSL-A005	CVT CLEANING (with change weights)	350.00
1	HSL-A015	REPLACE BRAKE SHOE	150.00
Total Sales			PHP1,250.00
VAT			PHP133.93
Net of VAT			PHP1,116.07
WHT			0
Total Amount			PHP1,250.00

This is a system generated Cash Sale CAS Permit No. 12-2012-123-0048-006
Range of SN from ANO-00000000000000000001-9999999999999999

Items not claimed sixty(60) days after arrival shall be sold/disposed to cover expenses and any deposit shall be forfeited

Kristina Caszandra Lucion
Prepared By

*OTHER PAYMENT- DELIVERY CHARGE & COMPREHENSIVE INSURANCE

For transactions involving **Other Payments**, for the CUSTOM FORM select **Cash Sales - Other Payment**. Complete the essential primary information, sales information, classification and fill out the sub-tab **Items**.

Cash Sale Save Cancel Auto Fill Actions

Primary Information

CUSTOM FORM *
Cash Sale - Other Payment

CHECK #

MEMO
DELIVERY CHARGE - VILLANUEVA MIS OR

SALE #

PAYMENT METHOD *
Cash

To Be Generated

CUSTOMER *
MARIA CONCEPCION A SILAYA

DATE *
10/20/2023

POSTING PERIOD
Oct 2023

CUSTOMER CATEGORY
Regular Customer

SERIES TYPE

Summary

SUBTOTAL	535.71
DISCOUNT ITEM	0.00
TAX TOTAL	64.29
TOTAL	600.00

Sales Information

SALES REP
ABEGAIL S HINAYON

OPPORTUNITY

Classification

SUBSIDIARY *
Desmark Corporation

DEPARTMENT

LOCATION *
CAGAYAN : Desmark Cogon Combi

Items Shipping Billing Accounting Relationships Communication Custom

DISCOUNT ITEM

RATE

Items 535.71 Withholding Tax 0.00

Add Multiple Upsell Items Clear All Lines

ITEM *	QUANTITY	UNITS	INVENTORY DETAIL	DESCRIPTION	PRICE LEVEL	RATE	AMOUNT	TAX CODE *	TAX RATE	GROSS AMT
Delivery Charges	1			Delivery Charges	Custom		535.71	VAT_PH:REGULAR	12.0%	600.00

<Type then tab> Add Cancel Copy Previous Insert Remove

Save Cancel Auto Fill Actions

Navigate to the "ITEM" sub-tab, choose an Item ID such as "Delivery Charges" for example and enter the relevant amount according to the delivery charges price list (Taripa). Finally, click the "Save" button and proceed to printing.

NetSuite generated Cash Sales Receipt for OTHER PAYMENT-DELIVERY CHARGE

desmark corporation

Motorcycles and Home Appliances

Branch: G/F Desmark Building, Capt. V. Roa St., Cagayan De Oro City (Capital) Misamis Oriental 9000, Philippines
Main: CAPT. VICENTE ROA ST., CAGAYAN DE ORO CITY MSOR 9000 Philippines
VAT TIN#: 004-995-117-000

Customer Name: MARIA CONCEPCION A SILAYA

Address: BLK23 LT29 MALEE FUEL MACASANDIG, CDO

TIN#:

CASH SALE

Cash Sale Number: CGN00000000000001
Cash Sale Date: 10/20/2023

Business Style: Individual
Date & Time Printed: 10/20/2023 12:14:54

Item Qty	Item ID	Item/Payment Description	Receipt Amount
1	Delivery Charges	Delivery Charges	600.00
Total Sales			PHP600.00
VAT			PHP64.29
Net of VAT			PHP535.71
WHT			0
Total Amount			PHP600.00

This is a system generated Cash Sale CAS Permit No. AC_127_101323_000026
Range of SN from CGN000000000000001-CGN999999999999999

Items not claimed sixty(60) days after arrival shall be sold/disposed to cover expenses and any deposit shall be forfeited

ABEGAIL S HINAYON

Prepared By

HOW TO REFUND CASH SALE DELIVERY CHARGE

REFUND OF CASH SALE-DELIVERY CHARGE



Confirmation

Transaction successfully Saved

Cash Sale

CS-JRB13 12 ANDREW M. ABA

NOT DEPOSITED



Actions

Primary Information

SALE #
CS-JRB13

CUSTOMER
12 ANDREW M. ABA

DATE
10/8/2023

START DATE

END DATE

CHECK #

MEMO

JOB ORDER

Summary

SUBTOTAL	446.43
DISCOUNT ITEM	
TAX TOTAL	53.57
TOTAL	500.00

TO REFUND GO TO TRANSACTION>BANK>WRITE CHECK
BROWSE THE NAME OF THE CUSTOMER, FILL IN SUBSIDIARY, LOCATION



Confirmation

Transaction successfully Saved



Check



JRB-0000000002501 12 ANDREW M. ABA

Edit

Back



Actions

Primary Information

TRANSACTION NUMBER
CHECK238

CURRENCY
Philippine Peso

POSTING PERIOD
Oct 2023

ACCOUNT
1002 Cash on Hand

EXCHANGE RATE
1.00

☐ TO BE PRINTED

PAYEE
12 ANDREW M. ABA

TAX
53.57

CHECK #
JRB-0000000002501

AMOUNT
500.00

DATE
10/8/2023

MEMO
REFUND DELIVERY CHARGE CS-JRB13

Classification

SUBSIDIARY
Desmark Corporation

LOCATION
CAGAYAN : Desmark Borja 3S

**ON THE EXPENSE LINE ACCOUNT-%OTHER INCOME, TYPE THE AMOUNT AT GROSS 500
TAX CODE: VAT PH MEMO-SPECIFY DESCRIPTION OF TRANSACTION**

Payee Address **Expenses & Items** Landed Cost Relationships Communication System Information Custom GL Impact Expense Report



☐ LANDED COST PER LINE

Expenses 446.43 • Items 0.00

ACCOUNT	AMOUNT	TAX CODE	TAX RATE	TAX AMT	GROSS AMT	MEMO	DEPARTMENT	CLASS	LOCATION
7000-05 Other Income : Other Income	446.43	VAT_PH:REGULAR	12.0%	53.57	500.00	REFUND DELIVERY CHARGE CS-JRB13			CAGAYA Desmar Borja 3S